

BOARD OF GOVERNORS

BRIDGEVALLEY COMMUNITY AND TECHNICAL COLLEGE

MINUTES

MARCH 26, 2020

A special meeting of the BridgeValley Community and Technical College Board of Governors (BOG) was held on Thursday, March 26, 2020, at 9:00 a.m. via video conference.

Board members present: J.B. Akers, Mark Blankenship, Sally Cline, Barry Crist, Jane Harkins, Andrew Kennedy, Andrea Petry, Trevor Stanley, Kent Wilson and Daniel Wright. Board members absent: Srini Matam. Also in attendance were President Bellinger and BridgeValley faculty and staff.

I. Call to Order

Chair Cline called the meeting to order at 9 a.m.

II. Roll Call

Roll was taken by Amy Moore noting that a quorum was present.

III. Administrative Items

- a. Action Item: Approval of FY 2020-2021 Tuition and Fees

Jane Harkins moved the adoption of the following resolution:

RESOLVED, that the BridgeValley Community and Technical College Board of Governors approves an \$88 (2%) annual increase for resident tuition and a \$210 (2%) annual increase for non-resident tuition.

Trevor Stanley seconded. Motion carried.

Jane Harkins moved the adoption of the following resolution:

FURTHER RESOLVED, that the BridgeValley Community and Technical College Board of Governors approve the special fees and program fees as recommended.

Kent Wilson seconded. Motion carried.

IV. **President's Report**

- Dr. Ritter will report usage and access metrics for all sections to Deans\Chairs twice weekly for the duration of our virtual delivery time.
- Dr. Christina Johnson, will be available to assist with identifying critical learning goals, and learning assessment models for our new environment.
- Acceptance letters are being sent weekly via email.
- Recruiting will resume as normal during summer.
- The HEPC and CTCS has approved suspending the GPA requirements for multiple promise and scholarship programs
- Community Service requirement for spring WV Invests students has been suspended.
- Financial Aid has created online resources and uploaded videos with instructions on completing the FAFSA.
- Commencement to be virtual.
- Students will be mailed diploma, tassels, honor tassel (if applicable), and alumni
- Accuplacer is fully online.
- Counseling services, Tutoring, and Accessibility Services have been moved online using multiple online collaborative tools.
- TANF, Veterans, and Accessibility Services calling students to assist with advising and do check-ins.
- Partnership with Advantage Valley's Faster WV grant will be remotely delivered until the COVID-19 situation changes.
- Multiple classes still available and not canceled. We are utilizing Zoom and other online platforms to keep classes from being canceled.
- Internal leadership program being finalized for BridgeValley faculty and staff.
- Received \$24,000 from WV Office of Minority Affairs to equip makerspaces (quilting and framing) and to teach children how to code.
- Received \$61,000 from Greater Kanawha Valley Foundation to workshops and other programming.
- West Virginia Department of Transportation OSHA course is being rescheduled.
- Multiple grants and corporate agreements being written or completed, as per normal.
- With the Governor's order on Monday, only critical personnel such as Facilities, IT, and Police will now be physically on campus.
- Additional remote support licenses were purchased so the IT Team can support employees more effectively at their homes.
- Partnership with Advantage Valley's Faster WV grant is going well. All services will be remotely delivered until the COVID-19 situation changes

- Multiple classes still available and not canceled. We are utilizing Zoom and other online platforms to keep classes from being canceled.
 - Real Estate and FastTrac will be online
 - Pharm Tech and EKG Tech lab portions of coursework are postponed.
- Internal leadership program being finalized for BridgeValley faculty and staff.
- Received \$24,000 from WV Office of Minority Affairs to equip makerspaces (quilting and framing) and to teach children how to code.
- Received \$61,000 from Greater Kanawha Valley Foundation to workshops and other programming.
- West Virginia Department of Transportation OSHA course is being rescheduled.
- Grant for telework is being written. Includes instruction on how to work remotely and how to manage remote workers.
- Grant for WVA Manufacturing Apprenticeship program is partially completed.
- Learn and Earn agreements being written for Convestro (Chemical Operator), AEP (Electrical Engineering), Gestamp (Electrical Engineering), and Minuteman (Marketing)
- With the Governor's order on Monday, only critical personnel such as Facilities, IT, and Police will now be physically on campus.
- IT has been working to support faculty and staff as they transition to working from home.
- Previously IT had migrated employees to Microsoft 365.
 - This software package included resources to support remote collaboration.
 - Tutorials were also provided to familiarize employees with the options available.
- Additional remote support licenses were purchased so the IT Team can support employees more effectively at their homes.
 - This includes the ability to remotely take control of the computers to fix any problems or install software as needed. The events/media department has also been redeployed to support IT as we transition to remote operations.

V. Additional Board Action and Comments

VI. Next Meeting

Friday, April 8, 2020

9 a.m.

Via Video Conference

VII. Adjournment

There being no further business, the meeting was adjourned.

Sally Cline, Sally Cline, Chair

Benton Gene Wilson, Kent Wilson, Secretary